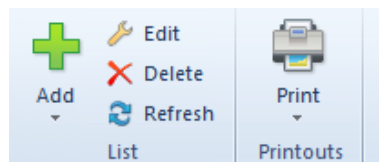


# List of warehouses

List of warehouses contains information about places where merchandise is stocked.

To open the list of warehouses, it is necessary to go to the *Main* menu and then, from *Directories* list of buttons, select [**Warehouses**] button. It is also available in menu *Warehouses*, in *Resources* group of buttons.

The menu of the list of warehouses contains <<Standard buttons>> allowing for adding/modifying/deleting of institutions and buttons relating to printouts.



Menu of the list of warehouses

The list of warehouses is composed of the following columns:

- **Symbol**
- **Name**
- **Company** – name of the company to which a given warehouse belongs
- **Handling of WMS** – parameter deciding whether a warehouse will be handled in WMS
- **Active** – parameter informing whether a given warehouse can be used in other places of the system

Columns hidden by default:

- **Address**
- **Customer/Vendor** – column regarding consignment warehouse for which it is possible to indicate a customer vendor (secondary vendor or secondary customer, depending on the type of a consignment warehouse)

- **Sort** – column related do consignment warehouses for which it is possible to select one of the following sorts: *Own* or *Customer's*
- **Type** – the following types of warehouses are available *Local*, *Distant*, *Consignment*

## Note

Symbols of warehouses must be unique; however, their names can repeat within a database.

Symbol	Name	Company	Active	Sort
☐bc	☐bc	☐bc	<input type="checkbox"/>	☐bc
Main Warehouse	Main Warehouse	Company	<input checked="" type="checkbox"/>	
Warehouse Chicago	Warehouse Chicago	Company	<input checked="" type="checkbox"/>	
Warehouse NY	Warehouse NY	Company	<input checked="" type="checkbox"/>	

List of warehouses