Personal data export

Personal data administrator is obliged to grant access to processed data to a person whom it concerns, if that person makes such request. For that purpose, it is possible to export data in the form of an XML file and print it.

Exporting of data, which is available from the level of *CRM → Export,* regards:

- **customers/vendors**
- **employees**
- **contact persons**

After selecting a relevant object for export, window of data export is displayed.

Included Attributes – a multiple-choice selection list, containing the names of all attributes assigned to a given object. By default, all attributes are deselected

Generate XML – selecting this button generates an XML file which will be saved in a location selected by the user

Print – selecting this button creates the printout of a relevant file in the preview mode